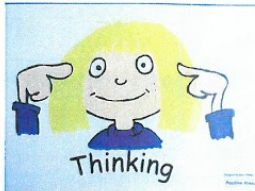


# Years One and Two

When using a device,  
I agree to use all of these skills.



## Thinking Skills

When I am using a device, I will always use my thinking skills to keep myself and the device safe.

This means:



## Looking Skills

I know what 'pop up' boxes look like and I will not click on them.

If I see something that is not right, I will talk to an adult.



## Speaking Skills

I will ask for help when I need it.

I will be honest.

If I see someone having problems, I will talk to an adult.



## Listening Skills

I will listen to the rules on how to use the device.



## Concentrating Skills

I will remember my Thinking, Looking, Speaking, and Listening skills, to keep myself and the device safe.

Signed \_\_\_\_\_

Date \_\_\_\_\_

## Acceptable Use Agreement for Years 3-6



Name: \_\_\_\_\_

Date: \_\_\_\_\_

This compulsory Acceptable Use Agreement has six conditions to being a Digital Citizen.

1. **Respect Yourself.** I will show respect for myself through my actions. I will select online names that are appropriate; I will consider the information and images that I post online. I will be careful about the personal information about my life and interests that I post. I will not write bad things or look at things which are rude.

2. **Protect Yourself.** I will ensure that the information, images, and materials which I post online will not put me at risk. I will not publish my personal details, contact details, or a schedule of my activities. I will report any attacks or inappropriate behaviour directed at me. I will protect passwords, accounts, and resources.

3. **Respect Others.** I will show respect to others. I will not use electronic devices to bully other people. I will show respect for other people in my choice of websites; I will not visit sites that are inappropriate. I will respect other people's devices and their online space.

4. **Protect Others.** I will protect others by reporting the wrong use of any device.

5. **Respect Intellectual property.** When learning, I will request permission to use another person's work, or I will state where I copied work from. I will also make sure to check information before I believe it.

6. **Protect Intellectual Property.** I will use free and open source alternatives, rather than illegally downloading software. I will purchase, license, and register all software. I will purchase my music and media, and refrain from distributing these in a manner that does not protect the rights of the artist. I will act with integrity.

By signing this agreement, I undertake to always act in a manner that is respectful to myself and others, and to act appropriately in a moral and ethical manner.

I agree to follow the principles of digital citizenship outlined in this agreement and accept that failing to follow these conditions will have consequences.

Signed Student: \_\_\_\_\_

Signed Parent/Caregiver: \_\_\_\_\_

Date / /

***This form is to be completed at the beginning of each year, and will be kept on file by the class teacher.***